



## **COCHIN FISHERIES HARBOUR**

(Tel: No. 0484-2220707)

**e- QUOTATION DOCUMENT FOR LICENSING FOR THE  
SUPPLY OF LPG IN CYLINDERS(19Kg) TO FISHING  
VESSELS OPERATING AT COCHIN FISHERIES  
HARBOUR FOR A PERIOD OF ONE YEAR**

Website: [www.tenderwizard.com/CoPT](http://www.tenderwizard.com/CoPT)  
**OFFICE OF THE ADMINISTRATOR  
COCHIN FISHERIES HARBOUR  
COCHIN 682 005**

**QUOTATION No. AE/T-02/LPG Supply/CFH/2021-C**

# COCHIN FISHERIES HARBOUR

No. AE/T-02/LPG Supply/CFH/2021-C

Office of the Administrator

Cochin 682 005

Dated: 08.04.2021

## e-QUOTATION NOTICE

1. Electronic Quotations (**e-quotations**) under **Two Cover system** on percentage basis are invited on behalf of Cochin Fisheries Harbour, from experienced, resourceful and bonafide suppliers for the following :-

SI. No.	Tender No. And Name of Work	Particulars	Qualifying Criteria
1.	AE/T-02/LPG Supply/CFH/2021-C <b>“Licensing for the supply of LPG cylinders (19Kg) to fishing vessels operating at Cochin Fisheries Harbour for a period of one year”.</b>  Estimated Cost – Rs. 1,72,200/-	Last date and time for submission of quotations- 14.30 hrs on 23/04/2021.  Public opening of quotations - 15.00 hrs on - 23/04/2021.	See para-2 below.

## **2. Minimum Qualification criteria required for considering quotations:**

### **(i) Experience:**

The quotationer shall be :-

- 1) An authorised dealer of Indian Oil Corporation Ltd.(IOCL) Or Bharath Petroleum Corporation Ltd.(BPCL) for supplying LPG cylinders.
- 2) Able to supply of around 200 cylinders per month.

### **Explanatory notes:**

- a) Copy of certificates on the above regards from IOCL or BPCL shall be attached.

### **ii) Financial Turnover:**

1. Average Annual Turnover of the quotationer during the last three financial year ending 31<sup>st</sup> March 2020 shall not be less than Rs.0.52 lakh. Documents in support of financial turn over shall be any documents including bank statement, for the last three years shall be produced by the quotationer.

2. If the period of existence is less than three year, the annual turnover will be taken from the date of existence.

3. Schedule of Quantities of Work, General Conditions & General descriptions and special conditions of contract for carrying out the work are enclosed.

Encl:- As above

ADMINISTRATOR

To

List Attached.

Copy to : The Chief Engineer, CoPT

“ : The FA&CAO,CoPT

## **I. GENERAL CONDITIONS**

1. The work under this contract is the Licensing for the supply of LPG in cylinders to fishing vessels operating at Cochin Fisheries Harbour for a period of one year.
2. The bidders need to obtain the one time User ID & password for log-in to e-tendering Portal [www.tenderwizard.com/COPT](http://www.tenderwizard.com/COPT) from the service provider M/s. KEONICS by paying registration amount of Rs.1124/- through online Payment using Credit/Debit Card/Net banking or DD in favour of “KSEDCL, Bangalore”.
3. The intending bidder must have valid Class-II or III digital signature certificate to submit the bid. For further details, please contact e-Tender Help Desk No. 080-40482000/ 080-49352000/ 9746118529/ 9605557738.
- 3) E-Quotations are invited from authorised dealers of Indian Oil Corporation Ltd.(IOCL) Or Bharath Petroleum Corporation Ltd.(BPCL) for supplying LPG cylinders.
4. The Quotationer shall submit the Quotation Notice, General conditions & Schedule of Quantities of work ‘**Online**’. The name and address of the quotationers shall be necessarily entered in the space provided in the Schedule of Quantities of Work.
5. The Quotationer shall inspect the site before submitting the quotation in order to make them fully aware of the site and its conditions.
6. Clarifications if any required can be obtained by contacting the Asst. Engineer (Civil), Cochin Fisheries Harbour.
7. The period of contract is 1 year from the date of commencement of the work.
8. The Engineer-in-Charge of the work (Engineer’s Nominee/ Nominee) shall be Asst. Engineer (SDO) Civil, Cochin Fisheries Harbour.
9. The rate/percentage quoted shall be excluding Goods & Service Tax (GST).
10. The Quotationer shall have valid GST Registration number. GST as applicable for the work will be paid extra by Cochin Fisheries Harbour(CFH). The GST applicable as per law can be billed on CFH, which will be paid to the Quotationer by CFH along with the bills, for which the Quotationer shall hold valid GST Registration number.
11. All labour, skilled or unskilled for the work shall be provided by the Quotationer at his own cost and settling any disputes with the labour shall be Quotationer’s responsibility.
12. All care and precautionary measures for avoiding any kind of damage/ accidents in the work site shall be taken by the Quotationer. All safety precautions shall be taken while carrying out the work. The Quotationer shall supply the necessary safety equipments to the workers employed by him and also ensure that they use it, while carrying out the work. The Quotationer shall be solely liable and responsible for accidents if any, occurring during the period of Contract.
13. The work shall be completed without causing any damage to the existing structures/cables etc. In case any damage is caused, the same has to be rectified at Quotationer’s risk and cost.
14. The Cochin Fisheries Harbour (CFH) will in no way be responsible for any loss/damages caused in connection with the work.
15. The quantities specified in the schedule of quantities/ tender notice is only approximate and shall be increased or decreased as per actual requirements.
16. Quotations shall be valid for a period of 60 days from the due date of submission of quotation.
17. **Execution of Agreement:** The successful Quotationer will be required to execute **within 5 days from the date of receipt of work order**, an agreement at his expense on proper value Kerala State Stamp Paper in the prescribed departmental form, consisting of the work order issued to the Quotationer, together with the Quotation submitted by him including General Conditions, for the due and proper fulfilment of the contract.
18. Till signing of agreement, the Quotation together with the acceptance letter shall constitute a binding contract between the Quotationer and CFH.

19. The Contractor shall comply with all the provisions of the Indian Workmen's Compensations Act, Public Liability Policy, Provident Fund Regulations, Employees Provident Fund and ESI Act etc. amended from time to time and rules framed there under and other laws affecting the Contract labour that may be brought in to force from time to time.
20. The Contractor shall be registered under EPF and ESI act and the employees employed under them shall be covered in the EPF and ESI Scheme, if required as per applicable rules. The Contractors shall regularly remit the Employer & Employee contribution to the authorities in such cases. If not, the Dept. would be required to remit the same and the amount so remitted shall be deducted from the part/ final bill of Contractors.

**SIGNATURE OF QUOTATIONER**

## II. GENERAL DESCRIPTION AND SPECIAL CONDITIONS OF CONTRACT

1. The scope of work involves supply of LPG in cylinders (19Kg) for use in fishing boats at Cochin Fisheries Harbour.
2. Approximate quantity of cylinders to be supplied is 200 numbers/month.
3. The period of license is for one year which may be extendable for another one year at the discretion of Administrator, CFH.
4. The gas cylinders should be supplied to the boats at the rates not more than the Govt. notified rates time to time, 24 Hrs, 365 days, as per the demand. The daily rate of the Cylinder shall be displayed at the location of supply. All labour for handling loaded as well as empty cylinders should be borne by him.
5. The LPG shall be supplied only to fishing vessels at Cochin Fisheries Harbour without causing any complaint from the users. If any misuse of LPG is noticed, it will be viewed seriously and necessary action including forfeiture of Security Deposit / Termination of the license will be taken by the department.
6. The LPG shall be supplied by the licensee without causing any damage to the Harbour structures / facilities and people. Any damage caused by the licensee / workmen during operation shall be compensated / made good at licensee's cost.
7. The work is to be carried out inside restricted area. Hence Security regulations and rules including obtaining passes for entering the area are to be observed by the licensee.
8. Permits / passes for entry of the employees of the licensee into the wharf will have to be arranged by the licensee at his cost. No request for free permits or concessional permits will be entertained. However one complimentary permit will be given to the licensee.
9. (a) Supply of LPG shall be effected complying with all safety regulations.  
(b) The licensee will have to obey various labour laws & regulations including ESI act, Minimum wages act PF act, Employees compensation act etc., or other statutory requirements as applicable when supplying LPG at CFH.
10. All labour for the work shall be provided by the licensee at his own cost and settling any dispute with the labour shall be the licensee's responsibility. Insurance for the licensee's workers if any shall be provided by the licensee at his own cost. The licensee should indemnify CFH in respect of any claim / damages whatsoever arising during supply of LPG at CFH.
11. The period of the license is **one year** including Sundays and holidays. However the Administrator reserves the right to cancel the license at any time with a day's notice in case he is not satisfied with the performance or otherwise.
12. The successful quotationer will be required to remit an amount equal to the license fee plus GST for 200 cylinders, within 10 days of receipt of work order as Security Deposit. The amount thus deposited will be retained for the due and proper fulfilment of the license agreement and will not carry any interest. Such deposit will be forfeited on failure to perform the activity being licensed or non fulfilment by the tenderer of the terms and conditions of the license agreement.
13. The Security Deposit will be refunded to the licensee not later than 15 days from the end of license period subject to remittance of last payment of license fee and observance of all formalities.
14. Failure to comply with conditions will result in forfeiture of Security Deposit.

15. The licensee has to find space outside Cochin Fisheries Harbour if required for storing the LPG cylinders. However a room shall be allotted to the licensee for booking order and delivery of cylinders subject to availability. The rent for the room shall be paid as per the prevailing rate at Cochin Fisheries Harbour.

**SIGNATURE OF THE QUOTATIONER**